



### **Updating Your Address / Information**

La Salle High School Alumni Online Community home page - <http://www.lancernetwork.com>

La Salle Alumni who would like to update their address and/or other information can do so through the La Salle High School Alumni Online Community. Each Alum has an account / profile within the La Salle High School Online Community and can update their information by logging in and making changes to the necessary fields. Any changes submitted will be transmitted to the Alumni Office for future mailings, etc.

### **Logging In**

Once you have completed the steps of the First Time Login process, you will be able to review the information currently on file for you. You can make changes and updates at this time. If you need help with the First Time Login process please click on the link from the home page of the online community.

If you have logged in before, and need to update your information, click "Login" at the top right hand corner of the La Salle High School Online Community home page and login. Once logged in, click "My Account" at the top of the page and then you can update any information in your profile.

### **Problems / Questions**

If you have any problems logging in, or questions about the process, please contact Kristen Schultz '98, Director of Alumni Relations, at 626.696.4362 or [kschultz@lasallehs.org](mailto:kschultz@lasallehs.org)